

**Latah County Library District
Administrative Policy
Approved 9/21/2004; Reviewed January 2006**

4. CIRCULATION AND PATRON RELATIONS

4.9 Patron Challenge to Books and Materials

Requests by library patrons to remove materials from the Latah County Library District's collection shall be made in writing. The form "Citizen's Statement of Concern About Library Materials" is available at any District library and must be used to formally file the concern.

The completed form will be returned to the director. The issue will be researched and the person who submitted the form will receive a letter as to the decision that is made.