

**Latah County Library District
Administrative Policy**

Approved 11/16/2004; Reviewed 1/2006, Revised 11/18/2008

2.0 GENERAL POLICIES

2.6 Copiers, Printers, Fax Machines (public use)

Copiers and printers are available for public use at all seven Latah County Library District libraries.

Copy, printing and fax costs will be standardized throughout the District.

There is a fax machine at each library. At the branch libraries the branch supervisor must determine if public use is warranted.

No public use of the fax machine in Moscow is available.