

LIBRARY BOARD AGENDA
November 16, 2004
Deary Library
5:30 p.m.

- 1) Call to order
- 2) Public Comment
- 3) Approval of Minutes – October 19, 2004 minutes (Tab A)
- 4) Treasurer’s Report (Tab B)
- 5) Director’s Report
 - a. Narrative (Tab C)
 - b. Use & Program reports (Tab D)
- 6) Committee Reports
- 7) Presentation
 - a. Deary Supervisor – Debbie Fisher
- 8) Unfinished Business
 - a. Policy review
 - i. **Approval: 3rd Reading (Personnel Policies)**
 - 7.0 Working Conditions (Tab)
 - 8.0 Employee Benefits (Tab)
 - ii. **Approval: 3rd Reading (Administrative Policies)**
 - 2.5 Conduct code (Tab)
 - 2.7 Internet Use Policy (Tab)
 - 2.8 Copiers, printers, fax machines (public use) (Tab)
 - 5.2 Programming Policy (Tab)
 - 5.3 Display Policy (Tab)
 - 5.4 Schools (Tab)
 - 5.5 Public use of library space (Tab)
 - iii. **2nd Reading (Administrative Policy)**
 - 2.1 District provided e-mail account
 - 2.2 Use of district computers
- 9) New Business/Information
 - a. Set capitalization amount to meet GASB 34 regulations (Cade recommends somewhere between \$1,000 - \$2,500) – This means we will have to track and depreciate anything that qualifies.
 - b. Policy Review
 - iv. **1st Reading (Administrative Policy)**
 - 2.3 CIPA (Filtering) (Tab)
 - 2.4 USA PATRIOT Act (Not ready)
 - 3.0 Collection Development
 - 4.1 Access to Cards
 - 4.2 Loss of Privileges
 - 4.3 Replacement of and Damages to Materials
 - 4.5 Reciprocal Borrowing Agreements

10) Executive session, if needed

11) Adjournment

Next meeting – December 16, 2004 in Moscow