

## **LIBRARY BOARD AGENDA**

**March 22, 2005**

**Moscow Library**

**5:30 p.m.**

- 1) Call to order
- 2) Public Comment
- 3) Approval of Minutes – February 15, 2005 minutes (Tab A)
- 4) Treasurer’s Report (Tab B)
- 5) Director’s Report
  - a. Narrative (Tab C)
  - b. Use & Program reports (Tab D)
- 6) Committee Reports
- 7) Unfinished Business
  - a. Policy review
    - i. 3rd Reading (Administrative Policy)**

NOTE: Use the policies that were included in last month’s packets

      - 6.2 Safety (Tab E)
      - 7.1 Surplus Items (Tab F)
      - 7.3 Public Records (Tab G)
      - 7.4 Record Retention Schedule (Tab H)
      - 7.5 References (Tab I)
      - 8.0 Friends of the Libraries (Tab J)
      - 9.0 District Foundation (Tab K)
      - 10.0 Volunteers (Tab L)
    - iii. 2nd Reading (Administrative Policy)**

NOTE: Use the policy that were included in last month’s packets

      - 7.6 Donations other than library materials (Tab M)
- 8) New Business
  - a. Report on beginning of Migration Project (LSTA grant)
  - b. More budget discussion
    - i. History of District (Tab N)
    - ii. Comments from John Pool – Staff committee
    - iii. National & state comparative data – Percentage spent on staff, materials, and operations (Tab O)
    - iv. Information on budget override possibilities
    - v. Miscellaneous reports & charts (Tab P)
- 10) Executive session, Director’s evaluation

Adjournment

Next meeting – April 19, 2005 in Potlatch