

Latah County Library District
Board of Trustees - Meeting Minutes
July 18, 2006
Moscow Library

Attendance: Board – Patti Roberts, Sylva Staab, Jennifer O’Laughlin, Pat Eck, Chris Kowrach; Staff – Carol Kampenhout, Anne Cheadle, Chris Sokol, Connie Anderson-Chalker; Director – Janice McPherson; Visitors – Sandy Dalton

President Roberts called the meeting to order at 5:30p.m.

Public comment was received from Sandy Dalton (Deary Friends) thanking McPherson for her leadership and recognizing that the Deary Friends were re-activated during her tenure, which is proving to be a very positive force for the Deary Library.

Connie Anderson-Chalker spoke in favor of keeping the van and providing courier service to the branches.

McPherson indicated that the minutes that were sent out did include Kowrach’s suggested wording changes. She cautioned that rewriting the minutes, if done by numerous board members, could prove to be unwieldy when approving the minutes. Kowrach offered to find guidelines on how to write minutes, keeping them concise but providing all essential information. Several board members indicated appreciation for the level of information regarding discussion and didn’t want to lose this element. **A motion was made and seconded to approve the minutes as revised. Motion unanimously carried.**

Eck reported on the June financials, indicating that the bottom line is healthy. **A motion was made and seconded to approve the financial report. Motion unanimously carried.**

A motion was made and seconded to approve the amended budget. Motion unanimously carried. The amended amounts had all previously been approved by the board.

McPherson reviewed the Projected Budget that Kampenhout had developed. The only change to the projections will be to only pay a pro-rated (3 months) amount to VALNet with the balance being paid in October.

No additions were offered to the Director’s Report.

McPherson briefly reviewed the Monthly Use Report, indicating that this brings the use data up-to-date. The low circulation is partially, if not completely, due to no circ data for March. It was also noted that the libraries had been closed more than usual because of the migration project.

Sokol, Adult Services Manager gave a report of her activities. She has been very busy with centennial activities, working in conjunction with the Friends.

Committee Reports

Staab reviewed the options that were available regarding how best to proceed with filling the Director position. A decision will be made during executive session.

Unfinished Business

The board would like \$10,000 added for substitutes and \$15,000 for pay increases to the budget. Staff Development will be reduced to \$5,000. The board will vote on the budget at their August meeting.

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The meeting adjourned at 8:00p.m.

The board went into executive session to consider the options for an Interim Director. Anne Cheadle was selected to serve a 6 month Interim assignment with review at this point to determine whether to extend her service.

Next meeting – August 15, 2006 in the Deary Library at 5:30p.m.