

**Latah County Library District
Board of Trustees - Meeting Minutes
May 18, 2010
Potlatch Library**

Attendance: Board – Loreca Stauber, Bill Warren, Mike Brown, Mary McGregor; Staff – Donna Quiring; Director – Anne Cheadle. Members of the public: Ruth Burden

Stauber called the meeting to order at 5:30 PM.

Stauber solicited changes or additions to the agenda and there were none.

Stauber solicited public comment and there was none.

Stauber solicited additions or corrections to the April 20th meeting minutes. McGregor moved and Brown seconded to accept the minutes as written. Motion unanimously carried.

Stauber called for the Treasurer's report. Warren reviewed the highlights of the financial report and observed that the library budget was on track. He noted that the next large property tax payment would be received in July. McGregor complimented the library on its monthly financial reports.

Stauber solicited questions on the April expenditures. Brown moved and McGregor seconded to accept both the Treasurer's report and the April expenditures of \$93,524.07. Motion unanimously carried.

Stauber asked Cheadle to present the May Director's report and Cheadle reviewed the highlights. She reported on the transition to a new Branch Supervisor in Juliaetta and of the Grand Reopening Celebration Week sponsored by the Friends of the Deary Library. The board expressed interest in thanking the Deary Friends and McGregor offered to write the group on the board's behalf. Cheadle gave an update on the WIN budget situation and the board reaffirmed their interest in continuing the WIN-Borrow service. Cheadle also presented the April use statistics and answered general questions.

Stauber confirmed there were no committee reports.

Potlatch Branch Supervisor Donna Quiring presented her annual report. She distributed copies of her written report and briefly reviewed the highlights. She also informed board members of plans for this summer's 10-year anniversary celebration of the construction of the new Potlatch library and distributed copies of a report highlighting library use during that period. The board thanked Quiring for her excellent service. Cheadle thanked Quiring for her leadership role in the District and her ongoing efforts to foster good internal communication.

Brown and Cheadle addressed the trustee election update. Brown congratulated McGregor on securing the remainder of her trustee term. He noted her name would appear on the May 25th ballot due to the timing of the ballot printing, but that she was running unopposed. Brown confirmed that Caroline (Carrie) Bitterwolf and Bob Hassoldt were on the ballot for the full-term position. Cheadle confirmed that candidate statements were available on the library's website. She also confirmed that notices of election were scheduled to appear in the Daily News, as the District's newspaper of record, and in the Latah Eagle.

Stauber asked Cheadle to address the issue of the July 4th closure. Cheadle asked the board to approve closing the libraries on Monday July 5th in observance of Independence Day and noted that in the future the annual holiday schedule presented at the June meeting would change to include holidays from August through July. Warren moved and McGregor seconded to approve closing the libraries on July 5th. Motion unanimously carried.

Stauber solicited input on the June board meeting agenda. Cheadle confirmed the annual meeting schedule called for the installation of new trustees, a review of the bylaws, and approval of holiday closures and the annual board meeting schedule. She noted the schedule also suggested a first review of the budget for the upcoming year and board members agreed to defer that decision to the Finance committee. Stauber added that the election of new

officers would take place at the June meeting. Finally, it was suggested that an update on the waterwise demonstration garden project be included.

Stauber solicited public comment. Burden complimented the library on its good financial position and shared her family's connection to Onaway and the Palouse.

There was no executive session.

Stauber adjourned the meeting at 6:30 PM.

AMC
Approved 6/15/10

Next meeting – June 15th at the Bovill Library at 5:30 PM