

## **DIRECTOR'S REPORT** **November 2005**

Automation Project – Plugging along; nothing new to report.

I have nothing to report since I was on vacation for the last three weeks.

### **Branch Information**

Bovill – No report received.

Deary – October at the Deary Library has been quiet. Every other Monday afternoon the Deary Afterschool Program makes a trip to the library and checks out books. Sometimes I "pre-choose", laying some different "food for thought" books on the childrens table. This seems to be working well. The computers are being used daily by grownups and children alike. Patrons are also bringing in their laptops and really appreciate the wireless. I think everyone of us appreciates the new spam filter on library email! We also appreciate Chris emailing us the "Library List" of new books available. Patrons are using it to request holds. Anne is keeping us up-to-date with Valnet happenings through the weekly bookmarks. I try to write each patron's fines on the back of their bookmark for the Food for Fines campaign which is coming up shortly. More next month!

Genesee – October seemed to go quickly at the Genesee Library. In Moscow, lessons on how to use the iPage were appreciated. Not having the hands on experience there, then taking time off made coming back to it an adventure. A clearly explained instruction sheet had me getting my paperback orders done without a call for help. It's so efficient to finally be able to do this.

The computers continue to get a heavy workout mostly from the game players from people checking their e-mail and some people actually look up information and do homework. I wish we had a third PAC with an internet connection. The antique Gates outfit gets a lot of use from young children playing the games and learning mousing skills.

I missed the board meeting this month as I had made plans to go to Portland for our grand daughters second birthday. It was such fun.

In our display case, I have a few souvenir items we brought from Scotland. People have found them interesting.

The Friends group canceled their Oct. meeting, but plan another for the 10<sup>th</sup> of November.

Julietta – October went by in a hurry in Juliaetta. The beginning of the month on October 8, the Friends participated in the "Jamming on the Journey" event at Centennial Park. They held a children's book sale and made fry bread. It was a successful fundraiser and everyone reported that they had fun and enjoyed the program presented by the Arts Committee and Latah County Historical Society.

The Friends are almost completely finished with the "enhancement of the library." There is new vinyl flooring in the entryway and almost all of the painting is done. The new bike rack was installed between the library and City Hall. One of the metal shelves that we received from Genesee will be put up soon to hold some of the books that are now on paperback racks. Four children's chairs are being refinished and will be back in the library looking like new for the Open House to be held on November 30.

All class visits took place as scheduled and story times were up and down in attendance this month. Colds and flu have already started making the rounds.

I am enjoying the new way of ordering paperbacks with iPage. Sheila did a great job of instructing us in this time saving and easy method of getting this done. Thank you Sheila!

I received an e-mail from Jan reporting four fairly regular users of her new wireless (WiFi) service. One told Jan that she loved the service because from home her dial-in access was very slow.

Moscow –

Access Services – No report received.

Adult Services – No report received.

Business Office - Everything else and the Audit.....

Outreach Services - I was on medical leave for most of the month of October. Donna Quiring filled in by processing the requests for patrons that arrived at the library during my absence. Thank you, Donna! I returned to work October 20 and since then I have been busy catching up with the backlog of inter-library loan requests.

Tech Services - September and October continued very busy for Tech. Services. We are continuing to work on "housekeeping" details in preparation for the upcoming conversion to VALNet and the Endeavor system. One of the ongoing projects is to update our paperback collection's call numbers to include the genre' designation as Endeavor doesn't support SIRSI's "item cat. 1". Tech. staff also continues to be alert to any BIB records that are incomplete or need updating.

Jeannie traveled to Spokane to meet with the conversion team concerning OPAC display, BIB ownership concerns, and the upcoming Endeavor system upgrade which had been scheduled for December but now has been pushed back to May of 2006. She also met with Connie Pentzer in Lapwai to compare notes on how libraries with branches manage their rotating collections, PIH reports and video packets.

Tech. Services has just been blessed with 2 very competent and reliable volunteers. One comes in on Tuesdays for 3-4 hours and is working on call number editing; and the other is coming in on Tuesdays and Thursdays working approximately 10 hr. per week doing jacket covering, laminating and mending. This couldn't have happened at a better time. With the new budget year beginning, the new materials are rolling in and our conversion date seems to be approaching at lightning speed.

Youth Services – No report received.

Potlatch – We are gearing up for Family Reading Night on November 15th. Batsy is coming to tell stories to the older kids and Cathy will be coming out to read stories to the infants and toddlers. We will also have the new kindergarten teacher at the elementary school to read to the pre-school through 1st grade kids. We will have a Name the Dragon contest, refreshments, door prizes and admission will be a new or gently used book donated to the food bank for the Holiday Baskets. The atmosphere at the library has been much more pleasant since we have begun strictly enforcing the one hour a week computer use rule. Once the kids use up their hour, they usually don't even come back in. I am thinking of having them do book reports or some other type of reading incentive to earn extra time. At this point, I am just THINKING about it. Maybe we can brainstorm some ideas at the next Branch Meeting. We have been pushing the Food for Fines heavily, so hopefully we can clear up quite a few fines in the next two weeks. That's it for this month.

Troy – No report received.