

**Latah County Library District  
Board of Trustees - Meeting Agenda  
December 20, 2005  
Moscow Library – 5:30 p.m.**

1. Call to order
2. The order of business is being changed to accommodate the visitors. Each of these will again be represented in the appropriate area of business.  
Audit Report – Cade Konen  
Interview board candidates  
Youth Services Manager – Cathy Ensley
3. Approval of minutes – November 15, 2005 (Tab A)
4. Treasurer’s Report (Tab B)
5. Director’s Report
  - a. Narrative (Tab C)
6. Committee Reports
  - a. Personnel
  - b. Finance
  - c. Planning
  - d. Policy
7. Youth Services Manager – Cathy Ensley
8. Unfinished Business
  - a. Committee appointments
  - b. Policy Review – Personnel – 3<sup>rd</sup> Reading & Approval
    - i. Table of Contents (Tab D)
    - ii. Organization Chart (Tab E)
    - iii. Basic Policies & Hiring (Tab F)
    - iv. Salary and Compensation (Tab G)
    - v. Annual Evaluation (Tab H)
    - vi. Separation (Tab I)
    - vii. Dispute Resolution and Employee Grievance (Tab J)
    - viii. Working Conditions (Tab K)
    - ix. Employee Benefits (Tab L)
9. New Business
  - a. Audit Report – Cade Konen, Hayden, Ross & Co.
  - b. Interview candidates for board vacancy
  - c. 1<sup>st</sup> Reading of Administrative Policies (bring Policy binders)
10. Public comment
11. Executive session pursuant to 67-2345(1)(b)
12. Appoint board member
13. Adjourn

**Next meeting – January 17, 2006 in the Moscow Library at 5:30 p.m.**