

**Latah County Library District
Board of Trustees - Meeting Agenda
December 20, 2005
Moscow Library – 5:30 p.m.**

1. Call to order
2. The order of business is being changed to accommodate the visitors. Each of these will again be represented in the appropriate area of business.
Audit Report – Cade Konen
Interview board candidates
Youth Services Manager – Cathy Ensley
3. Approval of minutes – November 15, 2005 (Tab A)
4. Treasurer’s Report (Tab B)
5. Director’s Report
 - a. Narrative (Tab C)
6. Committee Reports
 - a. Personnel
 - b. Finance
 - c. Planning
 - d. Policy
7. Youth Services Manager – Cathy Ensley
8. Unfinished Business
 - a. Committee appointments
 - b. Policy Review – Personnel – 3rd Reading & Approval
 - i. Table of Contents (Tab D)
 - ii. Organization Chart (Tab E)
 - iii. Basic Policies & Hiring (Tab F)
 - iv. Salary and Compensation (Tab G)
 - v. Annual Evaluation (Tab H)
 - vi. Separation (Tab I)
 - vii. Dispute Resolution and Employee Grievance (Tab J)
 - viii. Working Conditions (Tab K)
 - ix. Employee Benefits (Tab L)
9. New Business
 - a. Audit Report – Cade Konen, Hayden, Ross & Co.
 - b. Interview candidates for board vacancy
 - c. 1st Reading of Administrative Policies (bring Policy binders)
10. Public comment
11. Executive session pursuant to 67-2345(1)(b)
12. Appoint board member
13. Adjourn

Next meeting – January 17, 2006 in the Moscow Library at 5:30 p.m.