

**Latah County Library District
Board of Trustees - Meeting Agenda
January 17, 2006
Moscow Library – 5:30 p.m.**

1. Call to order
2. Public Comment
3. Approval of minutes – December 20, 2005 (Tab A)
4. Treasurer’s Report (Tab B)
5. Director’s Report
 - a. Narrative (Tab C)
6. Committee Reports
 - a. Personnel – No report
 - b. Finance – Report, Hasko
 - c. Planning – Report, Roberts
 - d. Policy – No report
7. Outreach Services Manager – Betsy Bybell
8. Unfinished Business
 - a. 2nd Reading – Administrative Policies
 - i. Table of Contents (Tab D)
 - ii. 2.0 General Policies (Tab E)
 - iii. 3.0 Collection Development (Tab F)
 - iv. 4.0 Circulation and Patron Relations (Tab G)
 - v. 5.0 Public Service (Tab H)
 - vi. 6.0 Buildings and Facilities (Tab I)
 - vii. 7.0 Management Statements (Tab J)
 - viii. 8.0 Friends of the Libraries (Tab K)
 - ix. 9.0 District Foundation (Tab L)
 - x. 10.0 Volunteers (Tab M)
9. New Business
 - a. Overview of staffing needs in LCLD
 - i. Increase Adult Services Manager position to 1.0 FTE (about \$5,500 increase, includes benefits)
 - ii. Increase all part-time LAII and III’s staff to fulltime for two month period (estimated expense to be sent out under separate cover)
10. Public comment
11. Executive session – Director’s Annual Performance Evaluation
12. Adjourn

Next meeting – February 21, 2006 in the Moscow Library at 5:30 p.m.