

**Latah County Library District
Board of Trustees - Meeting Agenda
November 21, 2006
Moscow Library – 5:30 p.m.**

1. Call to order at 5:30 PM
2. Public Comment
3. Approval of minutes – October 17, 2006
4. Treasurer’s Report
 - a. Accept report
 - b. Accept October expenditures
5. Director’s Report
 - a. Narrative
 - b. Use & program statistics
6. Committee Reports
 - a. Personnel – No report
 - b. Finance – No report
 - c. Planning – No report
 - d. Policy – Report, O’Laughlin
7. Report from the Youth Collection Librarian—Cathy Ensley
8. Unfinished Business
 - a. Second reading of administrative policy 4.3 Replacement of and Damages to Materials
 - b. Communications statement
 - c. Guidelines for monthly and annual staff reports to board
 - d. Information regarding possible budget amendment
9. New Business
 - a. Proposal for a staff in-service day on December 12th
 - b. Timing of annual report
 - c. LCLD Foundation report, Eck
10. Public comment
11. Executive session to discuss personnel issues, if needed
12. Adjourn

Next meeting – December19, 2006 in the Moscow Library at 5:30 p.m.