



Latah County Library District

ANNUAL REPORT 2007-2008

District Libraries

Bovill
Deary
Genesee
Julietta
Moscow
Potlatch
Troy

Board Members and Terms

Patricia Roberts (2004 - 2009)
John Pool (2008 - 2009)
Sylva Staab (2005 - 2010)
Loreca J. Stauber (2007 - 2012)
William A. Warren (2008 - 2013)

Message from the Director

It is a pleasure to present the highlights of 2007-2008. This year the District implemented significant new library services to benefit the Latah County community and saw continuing growth in overall circulation. We look forward to another year of growth.

One of the most significant new services was "WIN-Borrow", which combines cooperative courier service and specialty software to allow patrons in Latah County direct access to the print collections of all Washington-Idaho Network libraries. Through WIN-Borrow, patrons may place an online hold from home then pick the requested book up within days at their chosen library. With WIN-Borrow, direct patron access to books grew by literally millions of items.

Another significant new patron service was automatic e-mail notification regarding holds and overdue materials. Implemented in May 2008, this has been a very popular option for patrons. It has also resulted in savings to the library in both postage and staff time; the number of notices sent through the mail dropped from an average of 35 per day to 10 per day and that number continues to fall.

"Courtesy notices" are another benefit to patrons from the e-mail notice activation. These e-mail notices are sent as reminders a few days before items are due. Patrons have truly appreciated this new feature.

A third service enhancement was implemented in response to patron feedback. In 2008 the District developed a way to systematically rotate all audiovisual formats among its libraries. Patron enthusiasm for this greater variety in their local DVD and CD-audiobook browsing collection was demonstrated through increased circulation.

Latah County Library District patrons continue to show their interest in the broader collection available to them through the library's membership in the VALNet consortium.

- Daily courier exchanges between the Latah County libraries and the Lewiston-Clarkston area libraries rose to average approximately 215 items per day.
- Circulation for the seven District libraries saw a 5% overall increase, up from 254,075 in 2006-2007 to 268,033 in 2007-2008.

The District maintained its commitment to an active role in VALNet by continuing to participate in the VALNet Directors group, the Bibliographic Standards group, the Circulation group and the Online Catalog committee. Shared programs such as the regional Everybody Reads also fostered the District's relationship with its consortium partners.

Library staffing remained relatively stable in 2007-2008. Kathleen Benton joined the Moscow circulation department staff in March 2008 and new substitutes helped deliver library services and programs throughout the county.

The District replaced seven of its 33 patron Internet computers through grants from the Bill and Melinda Gates Foundation and the Idaho Commission for Libraries. Thanks to cooperative relationships with Friends of the Library groups, new comforts were added to the libraries. Those comforts ranged from new furniture and rugs to new bookshelves and fixtures. All libraries remain wireless hotspots.

In 2007-2008, the Library District continued to build strong community relationships. This year for the first time the Moscow Library partnered with the Moscow Arts Commission to offer summer reading programs in East City Park. Friends of the Library groups in each community contributed over \$8,500 and countless volunteer hours to library programs and projects. The Latah County Library District Foundation wrote grants to support library enhancements. The District regularly submitted columns and new book lists to local publications, including the Daily News, the Latah Eagle, and the Moscow Food Co-Op newsletter. The District also held its popular Food for Fines and Adopt-A-Magazine campaigns.

The Latah County Library District is honored to provide library service to the county. We appreciate the support that our communities offer through donations, volunteer work, attendance at programs and use of library resources. We look forward to working together to keep library collections and programs strong.

Anne Cheadle, Director

Collection Size

117,846

Materials Added

12,628 (Includes eAudiobooks)

Materials Withdrawn

10,710

Circulation

| | |
|-----------|---------------|
| Bovill | 4,339 |
| Deary | 4,640 |
| Genesee | 5,392 |
| Juliaetta | 8,611 |
| Moscow | 214,705 |
| Potlatch | 20,140 |
| Troy | <u>10,206</u> |
| Total | 268,033 |

Open Hours

| | |
|-----------|-------------------|
| Bovill | 18 hours per week |
| Deary | 18 hours per week |
| Genesee | 18 hours per week |
| Juliaetta | 18 hours per week |
| Moscow | 50 hours per week |
| Potlatch | 22 hours per week |
| Troy | 18 hours per week |

2007-2008 Audited Financials

Expenditures = \$1,034,186
 Revenues = \$1,008,334
 Transferred from fund balance = \$25,852

Programs/Attendance

Youth = 628 / 14,271
 Adult = 57 / 3,115

Interlibrary Loan

Loaned = 11
 Borrowed = 284

Summer Reading Program

| <u>Library</u> | <u># Signed Up</u> | <u># Completed</u> | <u># Programs</u> | <u># Attended</u> |
|----------------|--------------------|--------------------|-------------------|-------------------|
| Bovill | 31 | 24 | 6 | 104 |
| Deary | 56 | 25 | 8 | 275 |
| Genesee | 97 | 67 | 21 | 409 |
| Juliaetta | 95 | 56 | 8 | 516 |
| Moscow | 1019 | 463 | 44 | 2707 |
| Potlatch | 180 | 101 | 6 | 322 |
| Troy | 131 | 87 | 7 | 370 |
| Outreach | 381 | 381 | 38 | 980 |
| Total | 1990 | 1204 | 138 | 5683 |

Registered Patrons

12,597 registered as VALNet members as of September 30, 2008

Staff & Volunteers

23 regularly scheduled employees = 15.75 FTE
 Access Services Volunteers—Moscow = 1,792 hours
 Adult Services and Business Operations Volunteers = 200 hours
 Branch Library Volunteers = 965 hours
 Technical Services Volunteers = 227 hours
 Youth Services Volunteers = 435 hours
 Total Volunteers Hours = 3,619 (1.74 FTE)

Public Internet Workstations

33

Library District Website

www.latahlibrary.org

**Moscow Library &
District Headquarters**

110 South Jefferson
Moscow, Idaho 83843
208.882.3925

| | |
|-----------|--------------|
| Monday | 10 AM – 8 PM |
| Tuesday | 10 AM – 6 PM |
| Wednesday | 10 AM – 6 PM |
| Thursday | 10 AM – 7 PM |
| Friday | 10 AM – 6 PM |
| Saturday | 10 AM – 5 PM |

Bovill Library

310 First Avenue
Bovill, Idaho 83806
208.826.3451

| | |
|-----------|--------------|
| Monday | 10 AM – 3 PM |
| Tuesday | 3 PM – 7 PM |
| Wednesday | 3 PM – 7 PM |
| Thursday | 10 AM – 3 PM |
| Friday | Closed |
| Saturday | Closed |

Deary Library

304 Second Avenue
Deary, Idaho 83823
208.877.1664

| | |
|-----------|-------------|
| Monday | 1 PM – 7 PM |
| Tuesday | Closed |
| Wednesday | 1 PM – 7 PM |
| Thursday | 1 PM – 7 PM |
| Friday | Closed |
| Saturday | Closed |

Genesee Library

140 East Walnut Street
Genesee, Idaho 83832
208.285.1398

| | |
|-----------|-------------|
| Monday | 2 PM – 7 PM |
| Tuesday | Closed |
| Wednesday | 2 PM – 7 PM |
| Thursday | 2 PM – 7 PM |
| Friday | 9 AM - Noon |
| Saturday | Closed |

Juliaetta Library

205 Main Street
Juliaetta, Idaho 83535
208.276.7071

| | |
|-----------|--------------|
| Monday | 3 PM – 7 PM |
| Tuesday | Closed |
| Wednesday | 3 PM – 7 PM |
| Thursday | 10 AM – 4 PM |
| Friday | 1 PM – 5 PM |
| Saturday | Closed |

Potlatch Library

1010 Onaway Road
Potlatch, Idaho 83855
208.875.1036

| | |
|-----------|--------------|
| Monday | 2 PM – 7 PM |
| Tuesday | 3 PM – 7 PM |
| Wednesday | 2 PM – 7 PM |
| Thursday | 3 PM – 7 PM |
| Friday | 10 AM – 2 PM |
| Saturday | Closed |

Troy Library

402 South Main
Troy, Idaho 83871
208.835.4311

| | |
|-----------|--------------|
| Monday | 1 PM – 7 PM |
| Tuesday | Closed |
| Wednesday | 1 PM – 7 PM |
| Thursday | 10 AM – 4 PM |
| Friday | Closed |
| Saturday | Closed |

Friends Group Contacts

| | |
|----------------------------|--------------|
| Bovill—Becky Kellom | 208.826.3335 |
| Deary—Sandy Dalton | 208.596.1630 |
| Genesee—Vickie Fadness | 208.285.1255 |
| Juliaetta—Randy Haylett | 208.276.4510 |
| Moscow—Sue Benier | 208.882.8610 |
| Potlatch—Diane Kelly-Riley | 208.875.1606 |
| Troy—Fern McLeod | 208.835.4378 |

**Latah County Library District
Foundation Board**

Tim Hillebrand, President 805.201.7059