

**Latah County Library District  
Board of Trustees - Minutes  
May 22, 2018  
Juliaetta Library, 4:30 PM**

In attendance:

Board: Ivar Nelson, Michael Riley, Rochelle Smith, Nancy Sprague. Absent (excused) : Jen Root.

Staff: Erin Davis, Melissa Snyder, Chris Sokol

Guests: Robert Foote, Linda Weeks, Miranda Anderson, Dana Kelly

1. *Call to order* -- Smith called the meeting to order at 4:31 PM
2. *Changes or additions to the agenda* – None
3. *Public comment* - None
4. *Approval of minutes* – Nelson moved to approve the minutes of the April 24, 2018 meeting, Sprague seconded. Motion carried.
5. *Treasurer's report* – Sprague stated that the revenues are looking great and are on target. Expenses are where they need to be at 7 months into the budget year. Riley moved to approve the April treasurer's report and to accept the April expenditures, Nelson seconded. Motion carried.
6. *Juliaetta Branch Manager annual report* – Davis began working as the Juliaetta Community Library Branch Manager in October, 2017. She reported on programs hosted at the Juliaetta Library, including weekly storytime and a number of Adult/Family/Children programs and events. The Juliaetta Elementary Afterschool program partners with the library twice a month for a "book day." For professional development, Davis was able to participate in an online class, "Foundations in Early Literacy," through Library Juice Academy as well as attend a "Make It!" training workshop. She received a STEM grant from the ICFL for an outreach program specifically focused on teens. The events will be held in different locations in Juliaetta and Kendrick during the summer.
7. *Director's report* – Both the Bovill and Juliaetta branches recently received STEM grants through the ICFL. Genesee has finished their remodel. Potlatch has plans to work on the exterior and grounds. Troy's Branch Manager will be retiring July, 2018. Amy Agidius is transitioning from her position as Access Services Manager into the position of Adult Services Manager for the district. The library is currently working on hiring a new Access Services Manager and a Troy Branch Manager. The Moscow Artwalk opens on June 15 with a ribbon cutting at 4:00 p.m. for the Public Art Installation at the Library. Sokol was able to attend a workshop in Colfax presented by John Chrastka and Patrick Sweeney of EveryLibrary.

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8. *Committee reports* –
  - a. Finance Committee – Kampenhout will set up a budget meeting soon.
  - b. Personnel Committee – Met to discuss LCLD Director evaluation procedure. They will come up with a final draft for the approval of the Board.
9. *Library Foundation report* – The University of Idaho School of Journalism and Mass Media (JAMM) interns presented their research on April 25. The next Library Foundation meeting is scheduled for June 8. Rick Stoddart is leaving the area at the end of June and will resign as the Foundation president.
10. *Old business* –
  - a. McIlroy property discussion – LCLD needs to have something concrete to discuss with the City of Moscow. LCLD should be proactive and show what the District needs and why it is needed.
11. *New business*
  - a. *Discussion with representatives from Juliaetta Community Library Project* – The community and city leaders are very supportive of a new, larger library. They are hoping to acquire two lots adjacent to the current library for expansion. The committee is working on a proposal with room descriptions which will be useful when applying for grants. The next fundraiser will be held during the Blackberry Festival.
12. *Items for next month's agenda* – None.
13. *Public comment* – Foote commented on the October change in the Juliaetta library hours and some topics related to the Juliaetta Community Library Project.
14. *Adjourn* – Smith adjourned the meeting at 6:01 pm.

**Next meeting – June 26 at the Bovill Community Library, 4:30 pm**

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