

Latah County Library District
Board of Trustees - Minutes
June 27, 2018
Bovill Library, 4:30 PM

In attendance:

Board: Ivar Nelson, Michael Riley, Jen Root, Nancy Sprague. Absent (excused): Rochelle Smith.

Staff: Chris Sokol, Shannon Woods. Absent (excused): Bovill branch manager Brittany Griffin.

1. *Call to order* – Vice-chair Root called the meeting to order at 4:35 p.m.
2. *Changes or additions to the agenda* – None.
3. *Public comment* – None.
4. *Approval of minutes* – Nelson moved to approve the minutes of the May 10, 2018 special meeting, Sprague seconded. Motion carried. Sprague moved and Nelson seconded to approve the minutes of the May 22, 2018 regular meeting. Motion carried.
5. *Treasurer's report* – Sprague observed that the District is eight months into the fiscal year and expenditures are very close to target. Root moved and Riley seconded to approve the treasurer's report. Motion carried.
6. *Bovill Branch Manager annual report* – Griffin could not be present but a copy of her annual report had been distributed prior to the meeting. Sokol touched on some highlights: when the winter weather is poor, Griffin walks to the elementary school to provide storytime. The Fit and Fall Proof classes had to be discontinued because attendance dropped off significantly. Griffin has been doing STEM youth programming, including Fun with Math & Science. The presentation on the Civilian Conservation Corps was very well received at Bovill.
7. *Director's report highlights*: Sokol noted that the Genesee Library remodel is done and the community has been giving very positive feedback. Some new furnishings will be added later. The ribbon cutting for the Moscow Library public art mosaics and metal sculpture was exciting and well attended. Sokol continues to work with the Latah County Sheriff's department to arrange branch library visits and discuss safety. Ten mobile hotspots will soon be available for Latah County residents to check out. DVDs and Blu-rays that are no longer in the "New" category will soon be renewable and the overdue fine will be reduced on them.
8. *Committee reports* –
 - a. Finance Committee – Sprague shared Business Manager Carol Kampenhout's analysis of circulation and patron count at each LCLD library. Trustees praised Kampenhout's work on the document, noting that this information will be useful in fiscal planning.

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- b. Moscow Library remodel/expansion task force – Root reviewed the group’s discussion from its May 31 meeting. Administrative staff will set up meetings with the City Manager, Hayden Ross, the LCLD attorney, and John Chrastka of EveryLibrary in order to prepare for opportunities such as sale of adjoining property that could be used for library expansion.
9. *Library Foundation report* – Sokol reported that the Foundation will join the Moscow Chamber of Commerce; the Foundation board is considering hiring a part-time development director; First Step was hired to design a new website and logo; a photographer was hired to photograph all LCLD libraries, and these will be used on the new website.
10. *Old business* –
 - a. Action Plan portion of 2017-20 Strategic Plan – Items added at the February 24, 2018 retreat were discussed. Sokol will create a new draft based on the revisions, add further suggestions, and send the result out for board review before approval at the July meeting.
11. *New business*
 - a. *Holiday schedule for 2018-19* – Sprague moved and Nelson seconded to approve the draft holiday schedule as presented. Motion carried.
 - b. *Board of trustees meeting schedule for 2018-19* – Nelson moved and Sprague seconded to approve the draft meeting schedule as presented. Motion carried.
 - c. *Citizen’s Statement of Concern for reconsideration of library material* – Mike Brown submitted a Citizen’s Statement to the library dated June 14, 2018, asking that the book *Santa’s Husband* by Daniel Kibblesmith, illustrated by A.P. Quach (Harper Design, 2017) be re-classified from the juvenile picture book (JE) collection to “adult humor.” Sokol presented Mr. Brown’s statement as well as Youth Services Manager Stacie Echanove’s response citing the reasons this book was added to the JE collection. Echanove stated that nothing in the book is inappropriate for young people. Sokol concurred with Echanove. By consensus, it was decided that the book should remain in the JE collection, and that Michael Riley would write a response to Mr. Brown.
12. *Items for next month’s agenda* – Approve final draft of Action Plan and schedule an annual review of Action Plan items.
13. *Public comment* – None.
14. *Adjourn* – Nelson noted that he will be out of the country for the July 24 and August 28 meetings. Root adjourned the meeting at 6:40 pm.

Next meeting – July 24 at the Deary Library, 4:30 pm