

Latah County Library District
Board of Trustees – Meeting Minutes
June 27, 2017
Bovill Library, 4:00 PM

In attendance:

Board: Ivar Nelson, Michael Riley, Jen Root, Rochelle Smith, Nancy Sprague

Staff: Brittany Griffin, Chimena Kabasenche, Carol Kampenhout, Chris Sokol

Members of the public: none

1. *Call to order* – Smith called the meeting to order at 4:20 pm.
2. *Changes or additions to the agenda* – None.
3. *Public comment* – None.
4. *Approval of minutes* – Sprague moved and Nelson seconded to approve the minutes of the May 23, 2017 meeting. Motion carried.
5. *Treasurer's report* – Sprague stated that June's budget is on track. Nelson moved and Sprague seconded to approve the May treasurer's report and accept the May expenditures. Motion carried.
6. *Branch Services Manager report* – Bovill branch manager Brittany Griffin has been here for a year. She recently earned a grant through the ICFL for a maker camp. Her other Summer Reading Program projects include a summer garden, newspaper bricks, and mixing clay bricks by foot. Griffin emphasizes hands-on, sustainable activities to encourage reading. Trustees thanked Griffin for engaging so thoroughly with the Bovill community.
7. *Director's Report* — Sokol presented highlights from the district. The Moscow Library public art Call for Artists is still in process. Artwalk was a fair success for the library. LCLD did not get the EBSCO solar grant, but we would like to apply for the Avista grant, if available. We have a potential donor for items to include in a maker space.
8. *Committee reports* –
 - a. Finance committee – Sprague mentioned that there are several options to evaluate for the proposed budget next year. Trustees will read them and follow-up with questions at the next meeting.
 - b. Personnel committee – No report.
 - c. Planning Committee – No report.
 - d. Policy Committee – Smith handed out a first draft of the proposed meeting room policy. Discussion ensued concerning various points that the policy committee has been considering.
9. *Old business* – None.

10. *New business* –

- a. Holiday schedule: Sprague motioned and Riley seconded to approve the LCLD holiday schedule for 2017-2018 (draft appended). Motion passed unanimously.
- b. Board meeting schedule: Next year's meeting times will change (4:30 pm instead of 4:00 pm). Nelson moved and Root seconded to approve the Board meeting schedule for 2017-2018, with the meeting time changed to 4:30 pm (original draft appended). Motion passed unanimously.

11. *Items for next month's agenda* –

- a. Short Takes for Trustees video series discussion: "Evaluating the Library Director" and "Board Self-Evaluation" postponed until the next meeting.
- b. Nelson mentioned the August 7, 2017 gathering of Trustees in Coeur 'd'Alene. In October, Nelson is presenting at the Idaho Library Association annual conference on Rules for Trustees. He would like input from the Board before his ILA presentation.

12. *Public comment* – None.

13. *Adjourn* – Riley moved and Root seconded to adjourn the meeting at 6:12 pm; motion carried. The next meeting is scheduled for August 22, 2017 at 4 p.m. at the Deary Library.

APPROVED 7-25-17

ck/cs

Holiday Closures for Latah County Library District September 2017 – September 2018

<u>Holiday</u>	<u>Date libraries closed</u>
Labor Day 2017	Monday, September 4, 2017
Veterans Day (observed)	Friday, November 10, 2017
Thanksgiving Day	Thursday, November 23, 2017
Christmas Eve (observed)	Saturday, December 23, 2017
Christmas Day	Monday, December 25, 2017
New Year's Eve (observed)	Saturday, December 30, 2017
New Year's Day	Monday, January 1, 2018
Martin Luther King. Jr. Day/Idaho Human Rights Day	Monday, January 15, 2018
Presidents Day	Monday, February 19, 2018
Memorial Day	Monday, May 28, 2018
Independence Day	Wednesday, July 4, 2018
Labor Day 2018	Monday, September 3, 2018

Latah County Library District Board of Trustees 2016-17 Board Meeting Schedule

Board meetings normally begin at **4:00 PM**. The August board meeting will begin at 5:30 PM.

Meeting agendas are posted in the Moscow Library and at www.latahlibrary.org.

Date	Location	Address
October 24, 2017	Genesee Library	140 East Walnut Street, Genesee
November 28, 2017	Moscow Library	110 South Jefferson, Moscow
December 19, 2017	Moscow Library	110 South Jefferson, Moscow
January 23, 2018	Moscow Library	110 South Jefferson, Moscow
February 27, 2018	Moscow Library	110 South Jefferson, Moscow
March 27, 2018	Moscow Library	110 South Jefferson, Moscow
April 24, 2018	Potlatch Library	1010 Onaway Road, Potlatch
May 22, 2018	Juliaetta Library	205 Main Street, Juliaetta
June 26, 2018	Bovill Library	310 First Avenue, Bovill
July 24, 2018	Deary Library	304 Second Avenue, Deary
August 28, 2018	Moscow Library	110 South Jefferson, Moscow
September 25, 2018	Troy Library	402 South Main, Troy

Questions? Please contact your local library or call 882-3925 Ext. 114.