

Latah County Library District
Board of Trustees - Meeting Minutes
September 20, 2016
Troy Library, 4:30 PM

In attendance:

Board -- Judy LaLonde, Ivar Nelson, Jen Root, Rochelle Smith, Nancy Sprague

Staff – Margie Fitzmorris, Chris Sokol

1. *Call to order* -- Smith called the meeting to order at 4:32 pm.
2. *Changes or additions to the agenda* – None.
3. *Public comment* – None.
4. *Approval of minutes* – Sprague moved and Root seconded to approve the minutes of the August 16, 2016 meeting with the only change being the meeting time at 5:30 pm. Motion carried.
5. *Treasurer's report* — Sprague reported that the budget is on track, with some overage in expenditures because of web design payment and technology upgrades. Next year's budget will reflect a higher amount for technology. LaLonde moved and Nelson seconded to accept the treasurer's report and expenditures for the month of August. Motion carried.
6. *Troy Branch Manager report* – Margie Fitzmorris presented an overview of the past year of services at the Troy Library and her own accomplishments. She attended the district-wide "Enhancing Storytimes" workshop in April and based on what she learned there, has begun introducing music into storytimes. Many activities for all ages were hosted at the Troy Library and the Friends have provided some much-appreciated support. Trustees thanked Margie for her work.
7. *Director's report* — Sokol presented highlights throughout the district from the previous month.
8. *Committee reports* —
 - a. Personnel committee – No report, has not met.
 - b. Policy committee -- No report, has not met.
 - c. Planning Committee – No report, has not met.
 - d. Finance Committee: Sprague and Sokol noted projects that would use some year-end funds.
 - e. Salary study subcommittee – Sprague reported that consultant Jan Rauk met with the group and explained the process. Rauk will present her findings at the October 25 board meeting.

9. *Old business*

- a. Policy statement on Juliaetta Library building project – Additional minor changes were made to Nelson’s letter to the mayor and city council of Juliaetta. He will incorporate the changes and email the final form to Smith and Sokol to sign.

10. *New business*

- a. Board retreat – The date was set for October 17 from 3:00 to 5:00 pm. Nelson will find a meeting place.
- b. LaLonde announced her resignation from the board, effective as of this meeting’s adjournment. Those present thanked LaLonde for her service as trustee. LaLonde moved and Nelson seconded to invite Michael Riley to serve as an interim trustee until the May 2017 election. LaLonde’s term expires in 2017. Motion carried.
- c. Financial management planning – Nelson has begun researching investment strategies.

11. *Items for next month’s agenda* —

- a. Strategic planning
- b. Installation of new trustee

12. *Public comment* — None.

13. *Adjourn* -- The meeting was adjourned at 6:02 pm.

APPROVED
10-25-16 cs