

**Latah County Library District  
Board of Trustees - Meeting Agenda  
September 25, 2017  
Troy Library, 4:00 PM**

In attendance:

Board: Ivar Nelson, Michael Riley, Jen Root, Rochelle Smith, Nancy Sprague

Staff: Chris Sokol, Carol Kampenhout, Margie Fitzmorris, Donna Quiring

1. *Call to order* -- Smith called the meeting to order at 4:01 PM
2. *Changes or additions to the agenda* – Nelson motioned to add the Moscow Comprehensive Plan to the agenda, Riley seconded. Motion carried.
3. *Public comment* - None
4. *Approval of minutes* – Sprague moved to approve the minutes of the August 22, 2017 meeting, Root seconded. Motion carried.
5. *Treasurer's report* – Sprague stated that the revenues are projected to come in above budget. Nelson moved to approve the August treasurer's report and to accept the August expenditures, Riley seconded. Motion carried.
6. *Troy Branch Manager annual report* – Margie Fitzmorris presented her annual report to the Board. This was her last report to the Board. She retires in July 2018. Trustees thanked her for her years of service to the library district.
7. *Director's report* - The Juliaetta Library's new hours include Monday, Wednesday, Thursday, and Friday; previously the library was open on Tuesday, Wednesday, and Thursday. The Access Services Manager transition from Stacie Echanove to Amy Agidius is going well. Root asked what the Moscow Friends pay for with the money they raise. The Friends of the Moscow Library pay for the Everybody Reads program, summer reading programs & events, Adult & youth programming, and other requests, such as a recent purchase of 30 stacking chairs and a dolly for programming. Discussion followed.
8. *Committee reports*
  - a. Finance— (No report)
  - b. Personnel— (No report)
  - c. Planning—Discussion of sale of local home/duplex for potential future expansion of the Moscow Library. Sokol, Root and Kampenhout will meet with a local benefactor.
  - d. Policy— (No report)

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9. *Old business*—
  - a. Review of building lease renewal for Troy Library – Sprague moved to approve the revisions, Riley seconded. Motion carried.
  - b. Review of proposed meeting space use policy revision – Discussion followed. Fitzmorris and Quiring affirmed the benefits of the new meeting space use policy for their libraries. Nelson moved to adopt the policy 5.5 Public Use of Library Space policy, Root seconded. Motion carried unanimously.
  - c. Short Takes for Trustees video series discussion: "Evaluating the Library Director" and "Board Self-Evaluation" Discussion followed.
  - d. Report on Trustee Connections workshop, Coeur d'Alene, August 7 (Nelson, Sokol) Nelson and Sokol shared their thoughts about the workshop. Nelson will be speaking at the ILA Conference. He requested that the District pay for his registration fee. Unanimous approval.
10. *New business*
  - a. Suggested changes to the 2009 Moscow Comprehensive Plan – 2017 Revision – Discussion followed. Nelson moved to forward our amendments to Section 6 of the Moscow Comprehensive Plan to City officials, Riley seconded. Motion carried.
  - b. Amend 2017-18 meeting calendar-- Riley moved to amend the 2017-18 meeting calendar to change the October 24 meeting to October 23, and the November 28 meeting to November 27. Root seconded. Motion carried.
  - c. Review of draft Strategic Plan – Root will email the current version for review at the next meeting.
11. *Items for next month's agenda* – Board retreat plans.
12. *Public comment* – None.
13. *Adjourn* Smith adjourned the meeting at 6:23 pm.

Note: This meeting was re-scheduled from September 26 to September 25.

**Next meeting – Date Oct. 23rd at the Genesee Library, 4:30 pm**