

**Latah County Library District
Board of Trustees - Meeting Agenda
August 25, 2020
Zoom meeting, 5:30 PM**

Note: The Library Director will be present in the Moscow Library for this meeting. Members of the public may attend in person and provide comment during the Public Comment portions of the meeting. Those attending the meeting in the Moscow Library will be expected to comply with the safety requirements of the library district and the City of Moscow.

1. *Call to order*
2. *Changes or additions to the agenda – ACTION ITEM*
3. *Public comment*
4. *Approval of minutes*
 - a. July 28, 2020 – ACTION ITEM
5. *Treasurer’s report*
 - a. Accept July 2020 report and expenditures -- ACTION ITEM
6. *Director’s report*
7. *Committee reports*
8. *Old business*
 - a. Approve proposed 2020-2021 budget – ACTION ITEM
9. *New business*
 - a. Amend or eliminate Administrative Policy 2.4.1, Wireless Internet Service [Memo appended] – ACTION ITEM
 - b. Review face mask and other safety protocol guidelines in LCLD libraries in light of current coronavirus trends – ACTION ITEM
 - c. Approve drafting of a resolution to create two new capital projects accounts – ACTION ITEM
 - d. Discuss creation of a statement on diversity and inclusion – ACTION ITEM
10. *Items for next month’s agenda*
11. *Public comment*
12. *Adjourn*

Next meeting – September 22 at the Troy Library, 4:30 pm

**Latah County Library District
Board of Trustees - Meeting Agenda
August 25, 2020
Zoom meeting, 5:30 PM**

[For Agenda Item 9a]

TO: LCLD board of trustees
FROM: Chris Sokol
DATE: July 28, 2020
SUBJ: Recommendation regarding Administrative Policy 2.4.1, Wireless Internet Service

An amendment to the Idaho Code required all public libraries receiving public money to have internet content filtering in place on their publicly accessible wireless internet access, starting July 1, 2020. Wireless service at all LCLD libraries is now filtered in the same manner as our hardwired public computers.

In 2016 I had asked the board of trustees to adopt a special policy [2.4.1, below] to make it clear that our wireless service was not filtered, and why. After review by the Policy Committee, the board approved policy 2.4.1.

With our wireless internet now filtered, I recommend rescinding Administrative Policy 2.4.1, Wireless Internet Service. Our recently adopted internet use and safety policies 2.3 and 2.4 describe appropriate use of our internet service; wireless is mentioned as one point of internet access provided by the LCLD.

Existing policy:

2.4.1 Wireless Internet Service

The use of Internet filters to block constitutionally protected speech, including content on social networking and gaming sites, compromises First Amendment freedoms and the core values of libraries and librarianship. The Latah County Library District does not filter wireless access, which is available to anyone with a compatible laptop computer or other wireless-enabled mobile device. **Parents wishing filtered access for their children should direct their children to one of the library public access computers.**

Wireless users must comply with all provisions of the LCLD Internet Policy. Any activities deemed illegal apply to you whether you are on a library-owned computer or your own computer.

2.3 INTERNET USE

The LCLD shares the values of the American Library Association in providing free access to the internet. Public access to the Internet and to online tools is an integral part of the LCLD's programs and services. Access is provided through publicly accessible computers, **wireless internet service at**

Latah County Library District
Board of Trustees - Meeting Agenda
August 25, 2020
Zoom meeting, 5:30 PM

each library, and loan of mobile hotspots. Internet access is available without charge. The LCLD does not endorse any viewpoints presented, or vouch for the accuracy of information found, when a member of the public uses the library's internet services.

Access to the internet through library-provided means is for legal uses only. Loss of privileges at the library and criminal and/or civil prosecution are possible consequences resulting from illegal or

inappropriate uses of computing resources. Internet users should be aware that they are working in a public environment with people of all ages and diverse viewpoints.

Examples of illegal or inappropriate uses include but are not limited to the following:

- Attempting to bypass the security of the computers or local area network at the library.
- Attempting to bypass the security of any other computer or network including the internet.
- Attempting to intentionally introduce a virus or similar piece of code that may do damage to any data, computer, or networking device.
- Attempting to alter or damage any software, operating systems, or configuration files.
- Attempting to use unauthorized computer accounts, access codes, or network numbers.
- Viewing illegal materials including obscenity and child pornography.
- Violations of another user's privacy.
- Violations of copyright or other laws.

Library information technology resources may not be used to harass, abuse, or threaten another person.

The filtering software used by the LCLD is designed to protect against malware, hacking, and proxy avoidance systems that may be harmful to computer hardware or networks. As allowed by I.C. 33-2741(2), library policy may limit internet access or otherwise protect against content beyond that specified in Idaho statute.

The LCLD attempts to maintain patron confidentiality at all times involving the patron's individual legal use of electronic resources and services offered by the library, but cannot guarantee the confidentiality of information transmitted by a patron over the internet. The library assumes neither responsibility nor liability for any loss or damage incurred by anyone using the library's computing resources, including any loss or harm incurred by a patron arising out of, or associated with giving or receiving, personal or financial information across the library's network and the internet.

2.4 INTERNET SAFETY

The Latah County Library District's Internet Safety policy mandates the operation of a technology protection measure ("filtering software") on any publicly accessible computer with internet access. The intent of this policy is to meet the internet safety for minors provisions of Idaho Code 33-2741 as well as the Children's Internet Protection Act (CIPA) [Pub. L. No. 106-554 and 47 USC 254(h)]. ("Minor" is defined in I.C. 33-2741 as anyone under the age of 18 years.) The policy also provides guidelines for patrons and staff regarding internet accessibility and online computer use. Filtering software protects against child pornography and access to visual depictions that are obscene as defined in I.C. 33-2741 and CIPA.

Latah County Library District
Board of Trustees - Meeting Agenda
August 25, 2020
Zoom meeting, 5:30 PM

To the extent practical, steps shall be taken to promote the safety and security of users of the LCLD network when using electronic mail, chat rooms, instant messaging, social media, and other forms of direct electronic communications.

Specifically, as required by CIPA, inappropriate network usage includes:

- unauthorized access and other unlawful activities; and
- unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

Parents are responsible for providing guidance to their children. The library accepts no responsibility for failure of the internet content filter to block specific sites.

Supervision and Monitoring

It shall be the responsibility of all members of the LCLD staff to supervise and monitor usage of the computer network and access to the internet in accordance with this policy, I.C. 33-2741, and CIPA.

As allowed by I.C. 33-2741(3) and CIPA, authorized library staff may disable technology protection measures for patrons 17 years of age or older for bona fide research or other lawful purposes. Establishment of procedures for disabling or otherwise modifying any technology protection measures is the responsibility of the Director or designated representatives.

Implementation requirements

Procedures are in place for library staff to follow in enforcing the requirements of Idaho Code 33-2741 and the Children's Internet Protection Act.

A notice of the availability of this policy will be posted in a conspicuous place within all Latah County libraries. Questions or concerns about this policy may be addressed to the library staff or Director.

This policy was developed under the direction of the Latah County Library Board of Trustees, and was adopted following public notice required by Idaho Code during an open meeting of the Library Board. This policy document will be reviewed by the Latah County Library Board of Trustees at least every three years.

Adoption date: December 17, 2019