

**Latah County Library District
Board of Trustees – Special Meeting Minutes
March 12, 2015
Moscow Library**

In attendance: Board – Judy LaLonde, Ivar Nelson, Rochelle Smith, Nancy Sprague ; Staff—Carol Kampenhout, Chris Sokol ; Guests Cindy Langstaff, Sherie Wright

1. *Call to order* – In Board Chair McGregor’s excused absence, Vice Chair LaLonde called the meeting to order at 1:15 pm.
2. *Changes or additions to the agenda* – None.
3. *Public comment* – Langstaff commented that she is hopeful the Genesee Library will continue to thrive as a vital community resource.
4. *Discussion of the City of Genesee’s proposed revision of the lease agreement between the City of Genesee and the Latah County Library District (Genesee location)* –
 - a. Discussion focused on amending Article VII, “Building Maintenance, District’s Responsibilities” as it is written in the proposed lease agreement as approved by the Library District board of trustees at the February 17, 2015 meeting. Nelson moved and Sprague seconded that the District shall be responsible for paying gas and electric metered for the library space and billed by Avista directly to the District. Motion carried unanimously. This will be added as VII. B. 3. Kampenhout suggested including a clarification in a cover letter to the City of Genesee that meters would be installed at the city’s expense.
 - b. Sprague moved and Nelson seconded to present to the City of Genesee the revised lease as discussed and voted on at the present meeting. Motion carried unanimously. LaLonde will draft a cover letter to accompany a copy of the revised lease agreement that will be sent to the Mayor of Genesee.
5. *Public comment* – Wright informed those present of square footage figures for the library space in relation to the entire building and estimated that the library occupies about 14% of the entire building.
6. *Adjourn* – LaLonde adjourned the meeting at 2:13 pm.