

**Latah County Library District**  
**Board of Trustees – Special Meeting Minutes**  
**December 7, 2015**  
**Moscow Library, 4:00 PM**

In attendance: Board – Judy LaLonde, Ivar Nelson, Rochelle Smith, Nancy Sprague; Staff— Chris Sokol. Guests – Michael Riley, Jen Root, Lauren Trail

1. *Call to order* – LaLonde called the meeting to order at 4:00 pm.
2. *Changes or additions to the agenda* – None.
3. *Public comment* – None.
4. *Discussion of appointment to fill board vacancy – Candidate interviews*  
Three candidates were interviewed one at a time at staggered intervals. Trustees spoke with each candidate and thanked each for their time and interest. Nelson moved and Sprague seconded to invite Jen Root to accept a trustee appointment to replace Mary McGregor, who resigned in October 2015. Motion carried.
5. *New business – Determine 2016 elections, if any*  
Sokol said the county clerk needs to know if the district plans to hold a financial election in 2016. By consensus the board agreed there are no such plans.
6. *Public comment* – None.
7. *Probationary performance review of the director per LCLD personnel policy 2.4.2 and 5.1*
  - a. *Executive session to discuss personnel issues pursuant to Idaho Code § 74-206 (1) (b) – Feedback session with director.*  
Smith moved and Sprague seconded that the combined six- and twelve-month probationary reviews for Sokol function also as her October 2015 annual evaluation. Motion carried. At 5:42 pm Nelson moved and Smith seconded to enter into executive session pursuant to Idaho Code § 74-206 (1) (b). Roll call vote: All in favor. Trustees and the director discussed her evaluation. At 6:55 pm Smith moved and Nelson seconded to exit executive session. Roll call vote: All in favor.
8. *Adjourn* – LaLonde adjourned the meeting at 6:55 pm.

APPROVED 12-15-15

CS