

**Latah County Library District  
Board of Trustees - Minutes  
September 27, 2022  
Troy Library, 4:30 PM**

In attendance:

Board: Saba Baig, Michael Riley, Jen Root. Excused: Annette Pimentel, Rochelle Smith.

Staff: Melissa Snyder, Chris Sokol, Michelle Sturdy

Trustee: Donna Beggs

1. *Call to order* – Root called the meeting to order at 4:43 PM.
2. *Changes or additions to the agenda* – None
3. *Public comment* – None
4. *Approval of minutes* – Riley moved to approve the minutes of the August 23, 2022 meeting, Baig seconded. Motion carried.
5. *Treasurer's report – Accept August 2022 financial reports and expenditures* – Beggs reported the LCLD has spent 76% of the budget with one month remaining in the budget year. The final costs for the Moscow remodel will be paid during this budget year. Riley moved to approve the August treasurer's report and to accept the August expenditures, Baig seconded. Motion carried.
6. *Director's report* – Business Manager Mellissa Eichner is retiring at the end of September. Matt Casberg has been hired as the new LCLD Business Manager and began working on September 19, 2022. A Latah County Deputy Sheriff visited the Juliaetta library and offered to conduct a building safety audit. Sokol shared community comments regarding censorship of library materials. Riley will write the Daily News column for the October 29 issue.
7. *Facilities report* – Moscow City Supervisor Bill Belknap invited the library to present the Moscow Library Facility Study to the City Council in October. Sokol will contact Belknap for additional information.
8. *Staff report: Troy branch manager* – Sturdy began in-person Storytimes this month. Her Summer Reading Program participation went from 48 participants in 2021 to 81 participants in 2022. Troy's SRP consisted of presenters at the park, in-person crafts at the library or park, and to-go activities. During the Winter Reading Program, she received and displayed 78 book report entries. Sturdy provided monthly STEAM Take-home activities from September through May. For the coming year, STEAM events will be held in the library. The roof has leaked twice over the past five years and needs to be replaced. The City of Troy owns the building and is responsible for the roof replacement according to the terms of the building lease.

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9. *Committee reports* – The Planning Committee has a meeting planned for October 10. The Finance Committee has a meeting planned for October 20.
10. *Unfinished business* –
  - a. Approve name change for Plant Facilities Reserve Fund – Postponed until the October meeting. Sokol will present the board with a write-up based on suggestions provided by LCLD Attorney Geoff Schroeder.
11. *New business* –
  - a. Approve holiday closures for 2022-23 – Riley moved to approve the holiday closures for 2022-23, Baig seconded. Motion carried.
  - b. Approve board meeting schedule for 2022-23 – Baig moved to approve the board meeting schedule for 2022-23, Riley seconded. Motion carried.
12. *Items for next month's agenda* – Name change for Plant Facilities Reserve Fund, Genesee Branch Manager annual report.
13. *Public comment* – None
14. *Adjourn* – Root adjourned the meeting at 6:11 PM.

**Next meeting - October 25, 2022 at the Genesee Library, 4:30 pm**

APPROVED 10/25/22  
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