

**Latah County Library District
Board of Trustees - Minutes
April 25, 2023
Potlatch Library, 4:30 PM**

In attendance:

Board: Saba Baig, Annette Pimentel, Michael Riley, Jen Root, Rochelle Smith

Staff: Lana Lusco, Melissa Snyder, Chris Sokol

Treasurer: Donna Beggs

Public: Brian Potter, Donna Quiring, Wayne Schmidt, Patricia Schmidt-McDonald, Rachael Snyder, Heather Stout

1. *Call to order* – Smith called the meeting to order at 4:32 PM
2. *Changes or additions to the agenda* – None
3. *Public comment* – None
4. *Approval of minutes* – Riley moved to approve the minutes of the March, 2023 meeting, Root seconded. Motion carried.
5. *Treasurer's report – Accept March 2023 financial reports and expenditures* – Baig moved to approve the March 2023 financial reports and expenditures, Riley seconded. Motion carried.
6. *Director's report* – According to the latest biennial City of Moscow Citizen Survey, the library is one of “the overall greatest rated services” in Moscow. A full-length artful decal, designed by artist Julene Ewert, was installed in Moscow to prevent people from walking into the window. The City of Boise is launching its own Repair Café, thanks to inspiration and information from the Moscow Library. Marketing Coordinator Michelle Miller created a Curiosity Collection brochure describing the sub-collections such as Maker Kits, Voyager Kits, and more. Homebound Service deliveries began in March with two deliveries. There will be an Arbor Day celebration at the Moscow Library on April 28.

[Lusco entered 5:00 PM]

7. *Staff report – Potlatch Branch Manager* – Lusco opened up in-person Storytime and it is thriving. The Potlatch Friends group has been reestablished and will begin meeting in May. Another positive for the Potlatch Library is the increase in the number of teens spending time there. They are very respectful and spend time doing homework, using computers, reading books, playing games, doing puzzles, and hanging out. The meeting room is regularly used by community groups.

[Lusco excused 5:15 PM]

8. *Committee reports* –

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- a. Set meeting date for Planning Committee – The Planning Committee will meet on Tuesday, May 2 at 9:00 AM.
- 9. *Unfinished business* – None
- 10. *New business* –
 - a. Set date for May special meeting for Director’s evaluation – The Special Meeting will be held at the Moscow Library on May 22 at 4:30 PM.
- 11. *Public comment* – None
- 12. *Items for next month’s agenda* – Bovill Branch Manager’s annual report, ICfL Facilities and Capital Improvement grant application, Planning Committee update, Trustee election update.
- 13. *Adjourn* – Smith adjourned the meeting at 5:27 PM.

Next meeting - May 23, 2023 at the Bovill Library, 4:30 pm

APPROVED 5/23/23
mjs/cs