

Latah County Library District
Board of Trustees - Minutes
July 25, 2023
Deary Library, 4:30 PM

In attendance:

Board: Saba Baig, Annette Pimentel (via Zoom), Jen Root, Wayne Schmidt, Rochelle Smith

Staff: Matt Casberg, Melissa Snyder, Chris Sokol

Treasurer: Donna Beggs

1. *Call to order* – Smith called the meeting to order at 4:39 PM
2. *Changes or additions to the agenda* – None
3. *Public comment* – None
4. *Approval of minutes* – Root moved to approve the minutes of the June 27, 2023 meeting, Baig seconded. Motion carried.
5. *Treasurer's report – Accept June 2023 financial reports and expenditures* – Beggs reported the LCLD is nine months into the budget year. Baig moved to approve the June 2023 financial reports and expenditures, Baig seconded. Motion carried.
6. *Director's report* – Sokol provided a report on LCLD updates and activities for June 2023. The Troy library has a new roof, paid for by the City of Troy. Lisa Egan recently attended an online workshop, "Banned Books and Censorship." One idea she shared from this workshop is "'Pornography' is not necessarily the same as 'things that make you uncomfortable.'" Broadband speed at every rural branch was upgraded to 40/40 Mbps at the end of June. New point-to-point wireless equipment was installed by First Step in Genesee and Juliaetta to facilitate this upgrade. The LCLD has been granted permission by the Baker & Taylor company to initiate a downloadable eBook/eAudiobook service at the Pullman-Moscow airport terminal without the need to include any Whitman County libraries (Neill Public Library and Whitman County Library District declined to participate). The QR code-based service may be expanded to other locations in Latah County. The Moscow Library started a walking program for staff with incentives. Trustee Wayne Schmidt attended the Library Foundation meeting in June and will replace Pimentel as the LCLD Foundation Liaison. Stacie Echanove, Youth Services Manager, is resigning at the end of July after seven years of service.

[Pimentel excused 5:01 PM]

7. *Committee reports* –
 - a. Planning Committee – The trustees received and reviewed the reports from the building inspector and the structural engineer on the property at 308 Main Street in Juliaetta. They also consulted with Castellaw Kom Architects. The committee will wait

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for word from ICfL on the grant and then make a formal request for documentation.

The appraisal is scheduled for August 18.

[Casberg excused 5:50 PM]

8. *Unfinished business* – None

9. *New business* –

- a. Discussion of candidates to fill trustee vacancy –Smith and Sokol will meet with a potential candidate. The trustees will make a decision at the August 22 meeting.
- b. Review of second draft of proposed 2023-24 budget – Casberg is still waiting for L-2 information and insurance updates. In addition, the LCLD is waiting for information on the ICfL potential grant. The Finance Committee will meet the week of July 31. There will be a special meeting to approve the 2023-24 draft of the budget for publishing prior to the August 22 meeting.

10. *Items for next month's agenda* – Budget hearing; trustee appointment; ICfL grant update.

11. *Public comment* – None

12. *Motion to enter into executive session pursuant to Idaho Code §74-206(1)(b), To discuss evaluation of a public employee* – Postponed until the August 22, 2023 meeting.

13. *Adjourn* – Smith adjourned the meeting at 6:45 PM.

APPROVED 8/22/23

mjs/cs