

**Latah County Library District
Board of Trustees - Minutes
September 26, 2023
Troy Library, 4:30 PM**

In attendance:

Board: Saba Baig, Marci Miller, Annette Pimentel, Wayne Schmidt, Rochelle Smith

Staff: Melissa Snyder, Chris Sokol, Michelle Sturdy

Treasurer: Donna Beggs

1. *Call to order* – Smith called the meeting to order at 4:36 PM
2. *Changes or additions to the agenda* – None
3. *Public comment* – None
4. *Approval of minutes* –
 - a. Pimentel moved to approve the minutes of the August 9, 2023 special meeting, Baig seconded. Motion carried.
 - b. Pimentel moved to approve the minutes of the August 22, 2023 meeting, Schmidt seconded. Motion carried.
 - c. Baig moved to cure the inadvertent violation of Idaho Code 74-205 (2) in the minutes for two meetings as corrected. Pimentel seconded, motion carried.
5. *Treasurer's report – Accept August 2023 financial report and expenditures* – Pimentel moved to approve the August 2023 financial report and expenditures, Baig seconded. Motion carried.
6. *Director's report* – Information for the November 7 election is available on the LCLD website. The Moscow Friends will be holding their annual meeting on October 12 at 6:30 in the 1912 Center. They invited Heather Stout to speak at the meeting. Stout is a co-founder of Fight for the First/North Central Idaho Alliance, a group that supports libraries in the region and the right to read. The Latah Library Foundation met on September 14 for their annual meeting. Sokol suggested the Board of Trustees hold a joint retreat with the Foundation directors.
7. *Staff report – Troy Branch Manager* – Sturdy highlighted happenings at the Troy Library in the past year. The Candidates Forum held in October 2022 was well attended. The City of Troy installed a new roof on the library during the summer of 2023. Masonry work is needed to repair damage to the exterior brick. The LCLD is willing to pay for the cost and Sturdy will follow up with the City of Troy. She also partnered with the Troy Food Bank, providing them with free books and STEM kits to pass out, and hosted artist Julene Ewert.

[Sturdy excused 5:35 PM]

8. *Committee reports* – None
9. *Unfinished business* –

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- a. Administer oath of office to new trustee – Marci Miller was sworn in as a trustee to replace Jen Root.
 - b. Continue discussion of OmniaHR – Baig will investigate other options for discussion at the October 24, 2023 meeting.
10. *New business* –
- a. Moscow Light Up the Season event participation – The Board is supportive and most are available and willing to participate in the parade.
 - b. Discuss Bovill Library sign status – Schmidt and Brittany Griffin will attend the Bovill City Council meeting on October 2.
 - c. Discuss new Juliaetta Library building options – Sokol and Pimentel met with a representative from ICfL regarding the grant. They received feedback which will be valuable as the LCLD moves forward. The Board discussed other property possibilities. Sokol will reach out to Nick Anderson and Sage Francetich. Sokol also discussed an ICfL grant for telehealth projects. The grant would provide a privacy pod, a screen, or cubicle walls. Juliaetta, Troy, Potlatch, and Bovill are all potential locations that could benefit from this grant.
11. *Public comment* –None
12. *Motion to enter into executive session pursuant to Idaho Code §74-206(1)(c), To acquire an interest in real property not owned by a public agency* – The board will postpone this item.
13. *Items for next month's agenda* – Genesee Branch Manager's annual report, Potlatch building ownership, review trustee orientation and responsibilities, OmniaHR discussion, Bovill sign update.
14. *Adjourn* – Smith adjourned the meeting at 6:40 PM.

Next meeting - October 24, 2023 at the Genesee Library, 4:30 pm

APPROVED 10/24/23
mjs/cs