



**Board of Trustees - Special Meeting Minutes
March 19, 2024
Moscow Library, 4:30 PM**

In attendance:

Board: Saba Baig, Marci Miller, Annette Pimentel, Wayne Schmidt, Rochelle Smith

Staff: Melissa Snyder, Chris Sokol

1. *Call to order* – Smith called the meeting to order at 4:32 PM.
2. *Changes or additions to the agenda* – None.
3. *New business* –
 - a. Tasks for OmniaHR not related to Director recruitment– The board discussed having OmniaHR review the LCLD Personnel Policy and the ombuds service. Sokol and Casberg will contact OmniaHR to move forward with the Personnel Policy review and learn more about the ombuds service. Information on utilizing the ombuds service will be included in the Personnel Policy for employees to access. The Policy Committee will need to meet to recommend to the full board relevant amendments to the existing Personnel Policy.
[Snyder exited 4:43 PM]
 - b. Motion to enter into executive session pursuant to Idaho Code §74-206(1)(a), to consider personnel matters – Pimentel moved that the board, pursuant to I.C. §74-206(1)(a), convene in executive session to consider personnel matters; Miller seconded. Smith held a roll call vote: Baig, yes; Miller, yes; Pimentel, yes; Schmidt, yes; Smith, yes. Executive session convened at 4:44 PM and adjourned at 6:03 PM.
 - c. Regular meeting resumed at 6:04 PM. Miller moved to appoint Donna Beggs, Lisa Egan and Brittany Griffin to the Director search committee, Baig seconded. Motion passed.

Adjourn – Smith adjourned at 6:05 PM.

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